

Town of Robbinsville  
Regular Meeting Minutes  
August 7, 2019

A regular Town of Robbinsville Meeting was called to order by Mayor Steve Hooper at 1:00 PM at the Town Hall on August 7, 2019.

Council present: Brian Johnson, Shaun Adams  
Council present via phone: Debbie Beasley

Others present: Steve Hooper, Mayor; Ellen Davis, Town Attorney; Sonya Webster, Finance Director; Shari Birchfield, Town Clerk; Wanda Austin, NCDOT; Joseph Jones, Graham County Sheriff; Jack Brooms, citizen; Kenneth Cody, citizen; Randall Phillips, citizen

Approval of meeting minutes for July 3, 2019 tabled, since Brian Johnson did not attend the July 3, 2019 meeting he was unable to vote. When Debbie Beasley joined the meeting Shaun Adams made a motion to accept the July 3, 2019 meeting minutes. Debbie Beasley seconded the motion. Motion passed.

Brian Johnson made a motion to add purchase of maintenance vehicle to the Agenda as item #18. Shaun Adams seconded the motion. Motion passed. Brian Johnson made a motion to add Downtown Historic work session to the Agenda as item #19. Shaun Adams seconded the motion. Vote unanimous.

Old Business:

The Board tabled the County garbage fees.

Attorney Davis suggested that the Board add the Board procedures review to a work session. The Board tabled the discussion.

Brian Johnson made a motion to get three bids for the Snider Circle culvert and bring back to the next Board meeting. Shaun Adams seconded the motion. Vote unanimous.

The Mayor discussed the Morpew Street drainage issue.

Shaun Adams made a motion to allow Debbie Beasley to join the meeting via phone at 1:15 PM. Brian Johnson seconded the motion. Motion passed.

Brian Johnson made a motion for the Town to comply with the Resolution of Intent for Single Meters approved by the Board on August 1, 2018. The Attorney will assist Shari Birchfield with a certified letter to all property owners. Shaun Adams seconded the motion. Vote unanimous.

Shaun Adams made a motion to add Clerk to the Board to the Agenda as item #20. Debbie Beasley seconded the motion. Brian Johnson voted against the motion. Motion passed 2-1.

New Business:

Shaun Adams made a motion to open public comment. Brian Johnson seconded the motion. Vote unanimous.

Wanda Austin, NCDOT Project Development Engineer, updated the Board on the Corridor K project. Debbie Beasley made a motion to send a support letter to NCDOT concerning this project. Brian Johnson seconded the motion. Shaun Adams voted against, he said he would need more information. Motion passed 2-1.

Sheriff Joseph Jones discussed gambling machine issues within the Town. The Town Attorney will look into the options for the Town.

Randall Phillips asked if the Sheriff patrols the Town. The Mayor stated that they do since it is within Graham County.

Shaun Adams made a motion to close public comment. Brian Johnson seconded the motion. Vote unanimous.

Mayor Hooper requested to leave the meeting concerning a family emergency at 1:40 PM. Brian Johnson made a motion to excuse the Mayor. Shaun Adams seconded the motion. Vote unanimous.

Shaun Adams made a motion to allow the one bill for Burchfield Contracting, LLC at 44 Tapoco Road. (in reference to the Resolution of Intent for Single Meters) Brian Johnson seconded the motion. Vote unanimous.

Brian Johnson made a motion to allow the one bill for Teresa Garland at 39 Gordan Street. (in reference to the Resolution of Intent for Single Meters) Shaun Adams seconded the motion. Vote unanimous.

Brian Johnson made a motion to allow the one bill for Mountain Ivy, Inc. at 62 Tapoco Road. (in reference to the Resolution of Intent for Single Meters) Shaun Adams seconded the motion. Vote unanimous.

Shaun Adams made a motion to allow the one bill for Mary Griffin at 37 Griffin Drive. (in reference to the Resolution of Intent for Single Meters) Brian Johnson seconded the motion. Vote unanimous.

Brian Johnson made a motion to reimburse Edna Phillips for \$935.20 sewer line fees, which the Contractor did not connect during a past construction project. Debbie Beasley seconded the motion. Vote unanimous.

The Quarterback Club requested that the Town volunteer for the concession stand at the November 1, 2019 Robbinsville High School football game from 5:30 PM to 8:30 PM. Brian Johnson stated the Town would try to get the 4-5 volunteers needed.

Debbie Beasley made a motion to purchase 1/8 page advertisement for Pigskin, Mountain Hoops, and Spring Sports with the Graham Star. Brian Johnson seconded the motion. Vote unanimous.

Brian Johnson made a motion to continue accepting the DSS payment approval as guaranteed payment. Shaun Adams seconded the motion. Vote unanimous.

The Board would like to make no changes to the Town's leak credit policy at this time.

The Board would like to bring the uniform contract back to the next Board meeting.

The Finance Director presented the 6/30/19 Budget vs Actual to the Board. The Finance Director presented a bank account comparison from 6/30/18 to 6/30/19. Brian Johnson made a motion to accept the audit contract from Ray, Bumgarner, Kingshill & Assoc., PA. He recommends that the Town send out RFP's in December for the next year. Debbie Beasley seconded the motion. Vote unanimous.

The Finance Director presented the Resolution and the Capital Project Ordinance for the Tallulah Creek Water Treatment Plant Improvements. Debbie Beasley made a motion to approve the Resolution and the Capital Project Ordinance. Brian Johnson seconded the motion. Vote unanimous.

The streetlight for Pete Brown was tabled until the next meeting.

Old Knight Street Lab was tabled until the next meeting.

Debbie Beasley made a motion to put in a 6" sewer tap for the Graham County Community Building. Shaun Adams seconded the motion. Vote unanimous.

The Board decided to bring three quotes for a new maintenance vehicle to the next Board meeting.

Shaun Adams made a motion to make Shari Birchfield the Deputy Clerk. She will be responsible for meeting minutes, agendas, notifying the Board and the paper of all Board meetings. Brian Johnson asked if they plan to close the office so that Sonya Webster, Finance Director/Clerk to the Board will be able to attend the Board meetings. Shaun Adams stated that the Finance Director/Clerk to the Board did not need to be at the Board Meetings and can stay in the office during the meetings to collect water payments and answer phones. Debbie Beasley seconded the motion. Brian Johnson voted against. Motion passed 2-1.

Brian Johnson made a motion to go into closed session at 2:20 PM. Shaun Adams seconded the motion. Vote unanimous.

The Board came out of closed session at 2:35 PM. Shaun Adams made a motion to hire Farron Jenkins for the Maintenance Worker 1 position. Debbie Beasley seconded the motion. Brian Johnson voted against. Motion passed 2-1. Pending a pre-employment drug screening he will begin his 90-day probationary period at \$10 an hour.

Brian Johnson made a motion to adjourn the meeting at 2:39 PM. Shaun Adams seconded the motion. Vote unanimous.



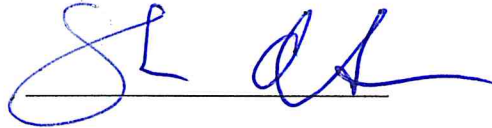
Steve Hooper, Mayor



Brian Johnson, Council Member

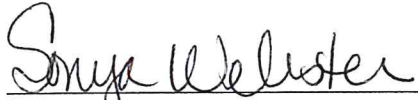


Debbie Beasley, Council Member



Shaun Adams, Council Member

ATTEST:



Sonya Webster, Clerk to the Board